

Form for Nomination of Chief Data Officer

<Department Name> / <City Name>, <State Name>

<Place>

Dated, 10. / 10. / 17.

OFFICEMEMORANDUM

Subject: Nomination/Change of Nomination of Nodal Officer to function as Chief Data Officer for the <Department Name><Municipality Name><State Name> per as per National Data Sharing and Accessibility Policy(NDSAP) / State Open Data Policy.

1. <Name, Designation (Post)> has been nominated as Nodal Officer to function as Chief Data Officer for the purposes of coordinating and facilitating the release of datasets from <Municipality Name>/<State Name> Open Government Data (OGD) Portal (<site>) as per NDSAP/State Policy. The details of <Name, Designation (Post)> are as under:

Name:	M. SUMATHI
Designation:	ASSISTANT DIRECTOR.
City:	CHENNAI
State:-	TAMIL NADU
Department:	PUBLIC LIBRARIES DEPARTMENT
Postal Address (Office):	737/1 ANNA SALAI, CHENNAI - 600002
Phone(office):	28524262
Fax(Office):	28412087
Mobile No.:	7402603511
NIC Email Address:	dp1chn@tn.gov.in
Other Email Address:	-

2. Sh. < Name>, <Designation> who was earlier nominated as Chief Data Officer <Reason of change of nomination (for e.g. has transferred, superannuated, promoted etc.) >.
3. This is issued with the approval of the <Nominating Authority's Designation>.

To,
<Nodal Officer>
<Open Data Portal>
<Designation>
<Address>

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(Name)
(Designation of the Nominating Authority)
Director of Public Libraries,
Chennai-600 002.

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9/10/2017

SP
9/10/17

(Note: Signed copy of nomination can also be sent to ndsap@gov.in for expediting the process)